Charles Sturt University

APPLICATION FOR FACULTY OF ARTS AND EDUCATION RESOURCE FUNDING

Candidates in a Commonwealth supported place, on a University/Faculty full-time scholarship or receiving a University supported 'fee-waiver' scholarship receive an amount of resource funding per year paid to an account held in their school. These candidates should contact the Faculty Graduate Studies Liaison Officer or Faculty Operations Team for further details on how to access these funds.

Other candidates, including staff undertaking their doctorate, those receiving a Faculty funded part-time tuition scholarship or fee-paying candidates, may apply for Faculty of Education Resource Funding. This funding provides these candidates with resource funds to contribute to the costs involved in undertaking their doctoral project. Candidates may apply for up to a maximum of $1250 per year. Applications can be made at any time and will be assessed on a competitive basis. Funds must be used within twelve months of receipt and be spent on costs directly associated with the doctoral research project. Unspent funds are returned to the Faculty.

Eligibility

To be eligible to apply for funding, applicants must:
- be enrolled in the research component of a doctoral program in the Faculty of Arts and Education (resource funding can not be claimed once you have been approved for graduation),
- not be in receipt of resource funding or support from the University (unit, division, school or faculty) or other source,
- be making satisfactory progress with their doctorate,
- staff undertaking their doctorate and claiming funding must be employed by the University on either a continuing basis or at least a one-year contract.

Note: Importantly, candidates must demonstrate how these funds will accelerate progress and will be asked to provide a brief report on their use.

CSU staff enrolled in the doctoral program through the Faculty of Arts and Education but employed in another Faculty or Division should approach their employing Faculty/Division for information on the availability of resource support. If no other support is available, applications can be made to the Faculty of Arts and Education resource fund.

Without being exhaustive, such costs might include the following:
- Specific laboratory equipment
- Costs associated with analytic tests, like those conducted by the Environmental Analytic Laboratory
- Costs associated with conducting experiments
- Travel costs, such as hiring a University car or reimbursement of private car expenses when on fieldwork or interviewing participants
- Employing staff to enter survey/interview/quantitative data
- An upgrade of computer software required for the project
- Costs associated with attending research methodology courses
- Special photographs
- Printing survey forms/questionnaires and postage costs
- Photocopying and stationery
- Telephone calls and fax costs
- Printing and binding of theses.

Name: **Student no:**

School: **Email:**

Year commenced candidature   **Anticipated completion:**

Progress to date

Please confirm that you are not eligible to receive resource support from your Unit, Division, School, Faculty or other source. Evidence by way of email etc. attached

How will this funding be used?

How will this accelerate your progress beyond what would normally be expected at this stage?

Total funds requested:

Budget justification:

Candidate   **Supervisor**
Signature   **Signature**

Approved   **Not Approved**   **Reason**

Sub-Dean (Graduate Studies)
Signature